Memorandum

Date:

April 22, 2010

To:

Porterville Area

Attention: Lieutenant J. E. Swearingen

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Office of the Assistant Commissioner, Inspector General

File No.:

005.9968.13159.010

Subject:

2010 COMMAND PROPERTY INSPECTION REPORT

State Administrative Manual (SAM) Section 8652 requires Departments to conduct a physical count of all state owned property and reconcile the count with accounting records at least once every three years. Departmental records indicate the last command inventory by the Porterville Area was conducted on August 1, 2009. In order to provide independent verification and reasonable assurance to the Office of the Commissioner that California Highway Patrol inventory records are complete and accurate, your command was selected for a property inspection.

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on March 23, 2010. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 328 items (a). The statistically-valid sample at a 95 percent confidence level \pm 5 percent error rate provided a total stratified sample size of 54 items when rounded up to the next whole number (d).

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
ICU Decals	129	39.33%	20.45	21
Telecommunications	120	36.59%	19.02	20
Fleet	17	5.18%	2.70	3
Weapons	62	18.90%	9.83	10
Total	328			54

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 54 of the 54 items were located. When comparing equipment assigned to the command to the OPI inventory lists, 20 of the 20 items reconciled.

Because of your diligent efforts involving the maintenance and accounting of state property issued to your command, no further follow-up is necessary on your part.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.

M. C. A. SANTIAGO, CIG, CLEA

Assistant Commissioner

Attachments

cc: Office of the Assistant Commissioner, Field

Central Division

Office of Inspections, Audits Unit

A

OFFICE OF INSPECTIONS, AUDIT UNIT PROPERTY INSPECTION DISCREPANCY REPORT PORTERVILLE - 481 March 23, 2010

N/A	EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
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B

CALIFORNIA HIGHWAY PATROL 2010 ICU PROPERTY RECORD INSPECTION REPORT PORTERVILLE - 481

	ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
PR	OPERTY II	NSPECTION LIST TO EQUIPMENT							
1	108476	TIMER REACTION ELECTRONIC HAND-HELD		X					
2	120337	RADAR, VEHICLE	046069	x					
3	120340	RADAR, VEHICLE	DC078630	x					
4	120341	RADAR, VEHICLE	046094	X					
5	130049	PRINTER	CNDX800053	X					
6	133135	FAX MACHINE		X					
7	139535	PRINTER	CNGXB03337	X					
8	143508	PRINTER	CNGXF12110	x					
9	145005	RECORDER/TRANSCRIBER	0206869	X					
10	145965	LAPTOP	0037069430	x					
11	145966	LAPTOP	0037069427	x					
12	145970	LAPTOP	0037069508	x					
13	146226	DIGITAL CAMERA	CN64XC107M	x					
14	146315	COPIER	66000417	x					
15	148118	LAPTOP	0037264439	X					
16	148131	LAPTOP	0037264551	x					
17	148140	LAPTOP	0037264478	X					
18	148353	LAPTOP	0037263867	x					
19	154025	PAS DEVICES INTOXIMTERS INC	077389	x					
20	159088	PAS DEVICE INTOX ALCOSENSOR IV	077305	x					
21	159089	PAS DEVICE INTOX ALCO SENSOR IV	077391	x					

CALIFORNIA HIGHWAY PATROL 2010 ICU PROPERTY RECORD INSPECTION REPORT PORTERVILLE - 481

	ASSET #	DESCRIPTION	SERIAL #	Y	N	A	Т	С	OTHER
EC	UIPMENT	TO INVENTORY LIST							
1	145014	TV/DVD/VCR COMBO 20"		x					
2	149356	COMPUTER	2UA7100T41	x					
3	149359	COMPUTER	2UA7100SVZ	x					
4	149741	COMPUTER	MXL7120BX5	x					
5	153320	BREATH ANALYZER SYSTEM PAS DEVICE	90103297-82	x					
6	160480	COMPUTER	MXL8231B2W	x					
				1					
			14						

C

CALIFORNIA HIGHWAY PATROL 2010 TELECOMM PROPERTY INSPECTION REPORT PORTERVILLE - 481

ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL#	$ \mathbf{Y} $	N	A	T	c	OTHER
PROPERTY IN	SPECTION LIST TO EQUI	PMENT								
F2460	Propane Tank			6470						
R42147	Mobile Radio	spare		9540604						
R42932	Mobile Radio	1240160		9541814	$ _{\mathbf{X}} $					
R43745	Mobile Radio			9542602	$ \mathbf{x} $				П	
R53322	Mobile Radio	1290381		9543257	$ \mathbf{x} $					
R57416	Control Head - Mobile	1240160		1	$ _{\mathbf{X}} $					
R61007	Hand-Held Radio	16856		402AWUB276	$ \mathbf{x} $					
R63303	Hand-Held Radio	17849		402AWY1072	$ \mathbf{x} $	1				
R67498	Hand-Held Radio	17795		402AXA4402	$ \mathbf{x} $					
0 R67773	Hand-Held Radio	16002		402AXA4076	$ \mathbf{x} $					
1 R68317	Hand-Held Radio	13643	AREI-08	402AXE8441	$ \mathbf{x} $					
2 R70999	Battery Charger - Radio				$ \mathbf{x} $					
3 R74748	Scanner	1240160		75001849	$ \mathbf{x} $					ří.
4 R75267	POWER SUPPLY				$ \mathbf{x} $					
5 R78425	Control Head - Mobile	1290381			$ \mathbf{x} $					
6 R79746	Scanner	1290383		95000374	$ \mathbf{x} $					
7 R80674	Scanner	1290382		96001199	$ \mathbf{x} $					
8 R80751	Scanner	C2535F	1154420	96001005	$ \mathbf{x} $					
9 R93906	Scanner	1270392		320Z44002868	$ \mathbf{x} $					
20 R97410	Citizen Band Radio	1240160		54023915	$ \mathbf{x} $					

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CALIFORNIA HIGHWAY PATROL 2010 FLEET INSPECTION PORTERVILLE - 481

	EQUIPMENT ID	LICENSE NUMBER	MANUFACTURER	MODEL	Y	N	A	Т	c	OTHER
ROP	ERTY INSPEC	TION LIST T	O EQUIPMENT							
1	1240160	1240160	2007 Ford	Crown Victoria	x					
: :	1290382	1290382	2009 Ford	Crown Victoria	x					
. (C2535F	1154420	2003 Ford	Expedition	x					
QUII	PMENT TO IN	VENTORY L	IST							
	1248137	1248137	2007 Ford	Crown Victoria	x					
: :	1248164	1248164	2007 Ford	Crown Victoria	x					
	1270945	1270945	2008 Ford	Crown Victoria	x					
	1289090	1289090	2009 Ford	Crown Victoria	x					
:	1290383	1290383	2009 Ford	Crown Victoria	x					
	2QNL428	4ZVW152	2003 Ford	Crown Victoria	x					
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Department of California Highway Patrol Complete Area Inventory

481 - Porterville

February 24, 2010

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